



INTERNATIONAL NEPAL FELLOWSHIP [INF]

KEY VACANCIES FOR EXPATRIATE VOLUNTEERS

ORGANISATIONAL / COMMUNITY HEALTH AND DEVELOPMENT PROJECTS

JUNE 2022

All expatriate volunteers require:

- A Master's degree in a relevant subject and at least five years experience in a related field.
- The desire to combine faith and technical expertise to equip, encourage and strengthen the capacity of others.
- A good understanding of, and full commitment to, INF's values and a passion for intercultural Christian service.

Please note that INF is unable to pay salaries to expatriate workers in Nepal.

PRIORITY POSITIONS

- Donor Relations / Marketing and Promotions / Fundraising / International Communications *[Pokhara or Kathmandu]*
- Organisational/HR/Training and Development Advisor *[Pokhara]*
- Information Technology Development Advisor *[Pokhara]*
- Livelihoods Development Advisor *[Pokhara, focusing mainly on Lumbini Province]*
- Monitoring and Evaluation Advisors *[Pokhara or Kathmandu]*

OTHER POSTS AVAILABLE

- Community Health and Development Advisor *[Pokhara, focusing mainly on Lumbini and Karnali provinces]*
- Environmental and Sustainability Development Advisor *[Pokhara focusing mainly on Lumbini and Karnali Provinces]*
- Disaster Resilience Management/Resilience Advisor/ Trainer *[Pokhara]*
- Gender and other Minority Inclusion Advisor *[Pokhara]*
- Training and Development Advisor *[focusing on Lumbini Province, Nepalgunj]*
- Community Based Inclusive Development Advisor *[focusing on Lumbini, Banke, Karnali Surkhet]*
- Livelihoods Development Advisor *[Nepalgunj or Surkhet]*
- Information Technology Advisor *[Nepalgunj or Surkhet]*
- Teachers for Expatriate Children *[Pokhara]*



Years of Service in Nepal

DONOR RELATIONS / MARKETING AND PROMOTIONS / FUNDRAISING / INTERNATIONAL COMMUNICATIONS

 Pokhara or Kathmandu

We have five advisor positions that are strategic in the development of international relations, sourcing financial and human resources and strengthening the capacity of the communications, marketing, funding and donor relations teams within INF. Postholders will have expertise and experience in any of these areas and will have the necessary skills to ensure effective cross-cultural communication. Working closely with the Executive Director, and competent local staff, they will advise across the organisation.

ORGANISATIONAL/HR/TRAINING AND DEVELOPMENT ADVISOR

 Pokhara

To help develop the HR Department and the strategy for the whole organisation over the next five years, we are seeking someone with expertise and experience in leadership development who can identify and implement strategies and programmes to support future leaders. They will devise and support a structured internship programme across INF Nepal in order to fulfil the vision and purpose of INF Nepal, and they will contribute to succession planning.

INFORMATION TECHNOLOGY DEVELOPMENT ADVISOR

 Pokhara

Keeping up-to-date with rapid changes in IT is essential for the efficient and effective delivery of our programmes. We need someone who can help to develop IT systems as well as develop the strategy for next five years at an organisational level. They will work with a counterpart to ensure that relevant international developments in IT and other technical areas are incorporated into INF Nepal's work and shared with partners and other local organisations.

LIVELIHOODS DEVELOPMENT ADVISOR

 Pokhara, focusing mainly on Lumbini

Livelihoods development is an area of great need within Community Empowerment/ Development. This advisory role will involve training a counterpart and project leaders to identify and act on key needs, relating the professional skills of staff to those needs. They will apply and teach appropriate international best practices and train national staff to develop and implement appropriate strategies.

MONITORING AND EVALUATION ADVISORS

 Pokhara or Kathmandu

Ongoing monitoring, evaluation and reporting, forms the basis of change and development leading to good outcomes for the communities served. There is a need to ensure compliance of the Project Agreements, appropriate international best practices in planning, monitoring, evaluation and to develop tools, systems and procedures. We have two advisor positions that require statistical and reporting expertise and experience, as well as the willingness to travel and spend time in INF projects. Postholders will advise senior staff, train local staff and support the development of research and evaluation in INF. They will have experience and qualifications in monitoring and evaluation.

For more information, please contact recruitment@inf.org

For more information about INF and the recruitment steps, visit our website: www.inf.org/expat-recruitment-steps